

| DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION DRAFT <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i> | | | | 1. CLEARANCE AND SAFEGUARDING | |
|--|--|-------------------------------------|--|---|-------------------------------------|
| | | | | a. FACILITY CLEARANCE REQUIRED SECRET | |
| | | | | b. LEVEL OF SAFEGUARDING REQUIRED NONE | |
| 2. THIS SPECIFICATION IS FOR: <i>(x and complete as applicable)</i> | | | 3. THIS SPECIFICATION IS: <i>(x and complete as applicable)</i> | | |
| <input type="checkbox"/> | a. PRIME CONTRACT NUMBER | | X | a. ORIGINAL (Complete date in all cases) DATE (YYMMDD) | |
| <input type="checkbox"/> | b. SUBCONTRACT NUMBER | | | b. REVISED (Supersedes all previous specs) Revision No. DATE (YYMMDD) | |
| <input checked="" type="checkbox"/> | c. SOLICITATION OR OTHER NUMBER NNG11375927R | d. DUE DATE (YYMMDD) | <input type="checkbox"/> | c. FINAL (Complete item 5 in all cases) DATE (YYMMDD) | |
| 4. THIS IS A FOLLOW-ON CONTRACT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under NNG10CR08C (Preceding Contract Number) is transferred to this follow-on contract. | | | | | |
| 5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the identified classified material is authorized for the period of _____ | | | | | |
| 6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i> | | | | | |
| a. NAME, ADDRESS, AND ZIP CODE TBD | | b. CAGE CODE | c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) | | |
| 7. SUBCONTRACTOR | | | | | |
| a. NAME, ADDRESS, AND ZIP CODE | | b. CAGE CODE | c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) | | |
| 8. ACTUAL PERFORMANCE | | | | | |
| a. LOCATION NASA Goddard Space Flight Center Greenbelt, MD 20771 | | b. CAGE CODE | c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) | | |
| 9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Electrical Systems Engineering Services II (ESES II). The ESES II contract will support the NASA GSFC Applied Engineering and Technology Directorate (AETD) | | | | | |
| 10. THIS CONTRACT WILL REQUIRE ACCESS TO: | | | | | |
| | YES | NO | 11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL: | | |
| a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION | <input checked="" type="checkbox"/> | <input type="checkbox"/> | a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY | YES | NO |
| b. RESTRICTED DATA | <input type="checkbox"/> | <input checked="" type="checkbox"/> | b. RECEIVE CLASSIFIED DOCUMENTS ONLY | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | c. RECEIVE AND GENERATE CLASSIFIED MATERIAL | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d. FORMERLY RESTRICTED DATA | <input type="checkbox"/> | <input checked="" type="checkbox"/> | d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e. INTELLIGENCE INFORMATION: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | e. PERFORM SERVICES ONLY | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (1) Sensitive Compartmented Information (SCI) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (2) Non-SCI | <input type="checkbox"/> | <input checked="" type="checkbox"/> | g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f. SPECIAL ACCESS INFORMATION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | h. REQUIRE A COMSEC ACCOUNT | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g. NATO INFORMATION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | i. HAVE TEMPEST REQUIREMENTS | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| h. FOREIGN GOVERNMENT INFORMATION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| i. LIMITED DISSEMINATION INFORMATION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| j. FOR OFFICIAL USE ONLY INFORMATION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | l. OTHER (Specify) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| k. OTHER (Specify) NASA SBU Information | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |

DD FORM 254 Front

- 12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the INISPOM or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release.
- ☐ Direct ☒ Through (Specify):

Goddard Space Flight Center, Office of Communications, Code 130, Greenbelt, MD 20771

To the Office of Public Affairs, National Aeronautics and Space Administration, Washington, DC 20546, for review.

- 13. SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

In performance of this contract, some personnel may require access to classified information up to the SECRET level. the contractor must have a sufficient number of cleared employees assigned duties under this contract to be able to complete all classified work assignments up to and including SECRET.

1. National Security Telecommunications and Information systems Security Instruction (NSTISSI) 4000, Series of Communication Security (FOUO)
2. DoD 5220.22-M, National Industrial Security Program Operating Manual, February 28, 2006
3. GPR 1600.1, Goddard Security Requirements, April 3, 2008
4. NPR 1600.1, NASA Security Program Procedural Requirements, with/Change 2 April 1, 2009
5. NPD 1600.2E, NASA Security Policy, April 1, 2009
6. NPD 1660.1B, NASA Counterintelligence (CI) Policy, November 18, 2008
7. NPR 1660.1, Counterintelligence (CI) Counterterrorism (CT) Procedural Requirements, December 21, 2004
8. NPR 2810.1B, Security of Information Technology, with/Change 1 May 19, 2011
9. NPD 2810.1D, NASA Information Security Policy, May 9, 2009
10. OMB Circular A.130, Appendix III, Security of Federal Automated Information Resources
11. Federal Information Security Management Act of 2002

- 14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to NISPOM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide any appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

- 15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

- 16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL
Pamela A. Starling

b. TITLE
Industrial Security Specialist

c. TELEPHONE (Include Area Code)
301-286-6865

d. ADDRESS (Include Zip Code)
NASA Goddard Space Flight Center
8800 Greenbelt Road, Code 240
Greenbelt, MD 20771

e. SIGNATURE

Pamela A. Starling 4/23/11

17. REQUIRED DISTRIBUTION

- ☒ a. CONTRACTOR
☐ b. SUBCONTRACTOR
☐ c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
☐ d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
☒ e. ADMINISTRATIVE CONTRACTING OFFICER
☒ f. OTHERS AS NECESSARY

DD FORM 254 Reverse

Any employee, who observes or becomes aware of the deliberate or suspected compromise of classified national security information, shall promptly report such information personally to the GSFC Counter Intelligence (CI) Office. If Sensitive but Unclassified (SBU) information appears compromised by or on behalf of foreign or domestic powers, organizations or persons, employees shall report such information to the GSFC CI Office. If an employee becomes aware of information pertaining to international or domestic terrorist activities, employees shall also report to the GSFC CI Office. If the information indicates a computer compromise or other cyber intrusion, the Office of Inspector General shall be promptly notified.